

Memorial Baptist Preschool-Kindergarten

5701 Veterans Memorial Boulevard
Metairie, Louisiana 70003
455-7635

January 24, 2011

Dear Parents,

Thank you for your interest in our school. This letter is a compilation of our school policies and procedures. **We have enclosed a 2011-12 admissions application and tuition schedule, and a school brochure to help you make this very important decision.** If a question that you have is not answered through this letter, feel free to contact the office for a quick response.

Our 3 year old program is available five full days (8:20am-3:00pm). During the day, all 3 year old classes have learning time, indoor and outdoor play time, lunch, and nap time. We will accept a maximum of 15 students per class. All students must be completely potty trained and must be able to stay dry during nap time.

Our 4 year old program is available five full days (8:20am-3:00pm). During morning hours, the 4 year old classes have learning time, indoor and out door play time. The classes are less structured in the afternoon, with lunch, additional play time and review of numbers, sounds and letters. We will accept a maximum of 20 students per class.

Our Kindergarten program is 5 full days (8:20am-3:00pm). Our teachers are very loving degreed teachers. This program includes phonics, writing, counting, social studies, science, Bible and computer. We will accept a maximum of 24 students per class.

Additionally, children are given the opportunity to find self expression through the use of paint, scissors, crayons and many other art materials. Music is taught by a music teacher for 30min. per week and children practice and perform a Christmas program and year end program. All classes have Bible memory verses, Bible lessons, and prayer in classrooms as well as Chapel for 30 minutes each week.

A non refundable registration fee of \$150 is paid upon submitting a registration application.

The Book and supply fee must be paid by May 2nd. To receive the **paid in full discount**, tuition and all fees must be paid by **May 2nd**. You may also choose to pay tuition monthly. Tuition payments are paid over a 10 month period, July through April and are paid directly to the Preschool office. There is a charge of \$25 for late payments and \$25 for returned checks.

In addition, we have Before/After School care beginning at 7:00am until 6:00pm. The cost for before and after care is in addition to our regular tuition rates.

Hot lunches are offered in accordance with the National School Lunch Program, with funding from the State for Free/Reduced lunches for those families who qualify. Or, your child can bring a sack lunch. Every Friday is pizza Day and is paid separately from the Hot Lunch Program.

To participate in respective programs, the child must be 3, 4, or 5 by September 30. These requirements are regulated by the State of Louisiana, and are in keeping with the Jefferson Parish School System.

All Children must be completely potty trained.

New student registration will begin Tuesday, February 1, 2011 at 9am. Please provide a copy of your child's birth certificate and immunization record to keep on file in our office. These records are required by the State Department of Health and Human Resources.

In closing, thank you for taking the time to consider our school. We look forward to a good next year. If you have questions, please call the office at 455-7635. We look forward to seeing you at registration.

Sincerely,

Lynn Johnston
Early Childhood Education Director

SCHOOL HOURS:

8:30 a.m. until 3:00 p.m. for Full-day 3 and 4 year olds and all Kindergarten classes.

BEFORE AND AFTER SCHOOL CARE:

Before School Care begins at 7:00 a.m. until classes begin at 8:30 a.m. at which time the children are taken to classrooms. After school Care begins at 3:15 p.m. until 6:00 p.m. Any child remaining at school after 3:15 p.m. is automatically taken to After School Care at that time. A price break is given to parents paying for the entire week in advance. If you do not need the full amount of time, charges are then made on a half hour basis and must be paid daily.

Transportation:

The school does not provide transportation.

**MEMORIAL BAPTIST PRESCHOOL
AND KINDERGARTEN**

5701 Veterans Memorial Boulevard

Metairie, Louisiana 70003

Phone: (504) 455-7635

memorial5701.org

*A Ministry of
Memorial Baptist Church*

Presenting

the

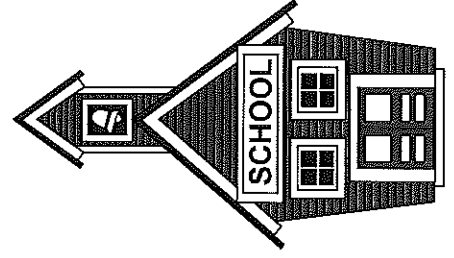
MEMORIAL

BAPTIST

PRE-SCHOOL

AND

KINDERGARTEN



OUR OBJECTIVE

Memorial Baptist Preschool Kindergarten is dedicated to providing children with quality education from a Christian perspective.

In keeping with this tradition, our foundation for academic excellence and Christian character training is achieved by following the *A Beka* curriculum. Founded more than 35 years ago, the *A Beka* curriculum's primary goals are to develop Christian character traits, train children in the Bible and provide learning experiences for total development in traditional subject matter.

Our objectives are to see that each child grows spiritually, emotionally, intellectually, physically and socially. You can trust that Memorial Baptist provides the firm foundation a child needs for complete development.

Learning at Memorial Baptist Preschool is lively, interesting and memorable.

"Train up a child in the way he should go and when he is old he will not depart from it."
Proverbs 22:6

GENERAL INFORMATION
To participate in the respective the children must be 3, 4, or 5 by September 30. These requirements are regulated by the State of Louisiana and are keeping with the Jefferson Parish School Board. Admissions is open to all students regardless of race, color, sex, ethnic background, or national origin.

ALL CHILDREN MUST BE POTTY TRAINED.

OUR CURRICULUM

3 YEAR OLD

- * Recognition of name, sound and pictures for short vowel sounds and consonants.
- * Formation of vowels and consonants in upper and lower case.
- * Simple counting 1 - 50
- * Number concepts and recognition 1 - 15

4 YEAR OLDS

- * Recognition of name, sound and pictures for short vowel sounds and consonants.
- * Sounding of blends and one and two vowel words.
- * Formation of letter, blends, words and sentences.
- * Simple counting 1 - 100
- * Number concepts and recognition 1 - 25

KINDERGARTEN

- * Recognition of name, sound and pictures of consonants and long and short vowel sounds.
- * Sounding of blends, one and two vowel words and consonant blend words.
- * Beginning phonics rules and spelling.
- * Reading of sentences and stories
- * Writing of letters, blends, words and sentences.
- * Science: Plants and animals, earth and space, health and human biology.
- * Arithmetic: Number recognition, writing, counting and concepts 1 - 100. Counting and writing by 2's, 5's and 10's. Addition facts through 10. Using number words 1 - 10.
- * Telling time.
- * Value of penny, dime, nickel and quarter

OUR EXTRA CURRICULAR ACTIVITIES

ART: Opportunity is given daily and on special projects to work independently with art materials. Children find self-expression through the use of paint, scissors, crayons and many other art materials.

MUSIC: Music is taught by a Music Teacher for 30 minutes each week. This time is used to develop music appreciation through participation in musical games, instruments and singing. The children practice and perform a Christmas program and year end program.

CHRISTIAN TRAINING: We believe Christian education encompasses all areas of the curriculum and must be a total approach. All classes have Bible memory verses, Bible lessons, and prayer in classrooms as well as Chapel for 30 minutes each week.

PHYSICAL DEVELOPMENT: All classes have at least 30 minutes of outside play time each day. Equipment is provided for large muscle development. There are also inside exercises and activities to develop motor coordination.

SNACK TIME: A light refreshment is furnished by the school daily. Thursdays are designated as "Nutritious Snack Day" and each child gets a turn providing these for the class. Birthday cookie cakes are welcomed in the classroom and special holidays provide opportunities for class parties.

GROUP TIME: Self-expression is developed through "Show and Tell," group games, story time and free play time.

**Memorial Baptist Preschool/Kindergarten
Tuition and Fee Schedule
2011-2012**

Early Registration Non-Refundable	All students who register by January 31, 2011 will pay a \$100.00 registration fee at the time of registration. (\$50.00 savings)
--	--

Registration Non-Refundable	All students must pay a \$150.00 registration fee at the time of registration on/after February 1, 2011
--	--

Book Fee Non-Refundable	3 year olds \$450.00 4 year olds \$450.00 5 year olds \$475.00 Covers Cost of All curriculums needs, including books and supplies, parent connection dues, 2 folders per child, SAT cost for kindergarten students and class party fees.
------------------------------------	--

Tuition Rates for 2011-2012 Academic Year

<i>*See Tuition schedule on reverse side</i>
--

Registration Schedule

January 24, 2011	Registration Opens for 2011-2012 Academic Year for returning students and siblings, MBC members, and MDO students.
February 1, 2011	Registration Opens for 2011-2012 Academic Year for New students.
May 2, 2011	Tuition discount, all fees and tuition must be paid in full by this date.
May 2, 2011	Deadline for Resource fee

**Memorial Baptist Preschool/Kindergarten
Tuition Schedule
2011-12**

Oldest Child in Family or Only Child in Family	3 & 4 yr olds	KDG
Full Tuition	\$3500	\$3950
Active Memorial Baptist Church Member (20%)	\$2800	\$3160
Clergy, Seminary Student, Active Duty, Active Reserve or Retired Military (\$150 per year discount)	\$3350	\$3800

Multi-Student Discount – Each additional Child in Family	3 & 4 yr olds	KDG
Full Tuition(\$100 per year discount)	\$3400	\$3850
Active Memorial Baptist Church Member (20%)	\$2720	\$3080
Clergy, Seminary Student, Active Duty, Active Reserve or Retired Military \$150 (per family discount)	\$3250	\$3700

(The above figures represent tuition per child.)

***Paid-in-full means a \$100 discount if all fees and tuition are paid in full by May 2, 2011.**

***Tuition paid monthly will be divided into 10 monthly payments (July 2010-April 2010).**

***If church member, then only the church discount applies.**

Memorial Baptist Church Preschool and Kindergarten Application for Admissions, 2011-12 School Year

Program for which Student is applying (circle program):		
Kindergarten:	5 yr-olds	
Preschool:	4 yr-olds	Preschool: 3 yr olds

Applicant Student's Last Name, First Name, Middle Initial	Boy/Girl	Nickname
---	----------	----------

Family's Street Address, City, Zip Code (where student lives)	Birth Date (mo,d,yr)
---	----------------------

Family's Telephone Number	
Home: ()	Email Address:

FATHER or LEGAL GUARDIAN	MOTHER or LEGAL GUARDIAN
Name	Name

Address (if different from above)	Address (if different from above)
-----------------------------------	-----------------------------------

FATHER or LEGAL GUARDIAN Telephone Numbers		MOTHER or LEGAL GUARDIAN Telephone Numbers	
Work #	Cell#	Work #	Cell #

If legal guardian is not a parent, what is family relationship to student?

Name of Church Family Attends (if none, state none)

Are you church members there? (yes or no)

Names of siblings who attend Memorial Baptist Christian School, Kindergarten, Prekindergarten or Mother's Day Out

Tuition Discounts for which Student's family qualifies: (check those which apply)	
Clergy, Seminary Student, Active Duty or Retired Military or Active Reserve	<input type="checkbox"/>
Active Memorial Baptist Church member	<input type="checkbox"/>
Employee of Weekday Ministries or Memorial Baptist Church	<input type="checkbox"/>

Student's Physical Problems (handicaps, allergies, etc)

Memorial Baptist Church Preschool and Kindergarten Application for Admissions, 2011-12 School Year

Applicant Student's Last Name, First Name, Middle Initial

Persons to notify in case of emergency if parent or legal guardian cannot be reached:
1. _____ Home _____ Work _____ Cell _____
2. _____ Home _____ Work _____ Cell _____

Student's Physician's Name and Telephone Number, including Area Code

Authorization to take child to East Jefferson General Hospital Emergency Room for treatment in the event parents or guardian cannot be reached:
Yes _____
No _____
Signature of Parent or Legal Guardian _____

Are parents legally separated or divorced, or otherwise not married? (yes or no)

If yes, state name of person who has legal custody of child, and attach copy of custody agreement to application.

For New Students Only: Attach copies of Birth Certificate and Immunization Record.

Name and Signature of Person completing this application *
Signature _____
Date _____

*** IMPORTANT NOTE:**

This person must be the student's parent or legal guardian.
If parents are legally separated or divorced, or otherwise not married, it must be the custodial parent. Signing the application indicates acceptance of responsibility for payment, and all bills and other communications regarding the student will be sent to this person.

OFFICE USE ONLY		
Registration:	Book/Supply Fee:	Tuition:
Date _____	Date _____	Full _____
Amount _____	Amount _____	Smartplan _____
Check # _____	Check # _____	

Please Answer All Questions.